

How to Renew your Certificate at Maturity

1. Click on Accounts in the top banner bar.

FEDERAL	SHARP & DOI					
Dashboard	Accounts	Financial Planning	Transfer & Pay	Tools	Open a Deposit / Loan account	
Dashk	board					Ľ

2. Click on one of your certificates and it will bring up this screen. Click on" *Certificate Details*".

accounts	7.3
13 Promo Month CD	.67
5098	
Maturity Date: May 4, 2025	
Promo 9 Month CD	.95
740	
Maturity Date: Nov 30, 2024	
• 13 Promo Month CD	.88
59	
Maturity Date: Apr 1, 2025	
12 Month CD	1.89
Maturity Date: Jan 25, 2025	

NOTE: The Details tab will be displayed.

3. Scroll all the way down to the "Maturity Payment Method". Click on the Edit Pencil

Transactions	Certificate Details	Analytics	
NICKNAME		13 Promo Month CD	
LEDGER BALANCE		77	
INTEREST PAID YTD	1	57	
INTEREST RATE		5.128 %	
MATURITY DATE		05/04/2025	
LAST RENEWEL DAT	TE	04/03/2024	
LAST STATEMENT D	ATE	04/30/2024	
MATURITY PAYMEN	IT METHOD	Renew	,

4. Upon maturity choose one of the options to either **Renew the Certificate** or **Transfer** * the funds to one of your MSDFCU accounts.

	MATURITY PAYMENT METHOD	Renew Transfer At maturity, your certificate will automatically renew with the existing term and Annual Percentage Yield in effect at the time of renewal.		
		Save Changes Cancel		
	MATURITY PAYMENT METHOD	• Transfer At maturity, the certificate balance will transfer to the account you have selected below. Changes must be made prior to maturity.		
		Select an account Save Changes Cancel		
Education Center				

5. Click on the *Transfer* Radio Button and a new drop-down menu will appear.

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At maturity, the certificate balance will transfer to the account you have selected below			
t an account			
Changes Cancel			
e			

5/114/21125		
Taxes		Î
Money Market		
Christmas		
Vacation		
Select an account		^
Save Changes	Cancel	

NOTE: This will give you the list of all accounts you have that are eligible to receive the proceeds of the certification on maturity

6. Select an account and click on "Save Changes".



7. Once you click *save* the banner will display the message below and the "*Maturity Payment Method*" will now save "*Transfer*".



Please note: You will need to go into the certificate details at least one day prior to maturity, in order to change the "transfer to account". Once the certificate has entered the grace period, you will need to contact us to make any changes to the certificate.